



**Traumatic Brain Injury  
Resource and Support Center**  
A service of Brain Injury Association of Florida, Inc.

Brain Injury Association of Florida Inc.  
Helpline: 800-992-3442  
201 E Sample Rd.  
Pompano Beach, FL 33064  
Tel: 954-786-2401  
Fax: 866-554-1305

### I.M. BRAINY® REQUEST FORM

**Please fill out the information below, sign and submit form at least 2 weeks prior to required date.**

Date Requested: \_\_\_\_\_

Date Needed: \_\_\_\_\_

Responsible Person's Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Organization Requesting: \_\_\_\_\_

Organization Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Ship-To Address (if different from above): \_\_\_\_\_

Ship to Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Location of Event: \_\_\_\_\_

# People Attending: \_\_\_\_\_

(PLEASE CHECK ONE) I will  will not  need the I.M. Brainy® curriculum sent to me. (Note that this material can be downloaded and printed off the [www.byyourside.org](http://www.byyourside.org) website.)

**I.M. Brainy  
Request Form  
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**Acceptance: I agree to be the responsible party and abide by the following rules when using the I.M. Brainy Puppet:**

1. Upon receipt, **I will inspect I.M. Brainy** and immediately report any damages to Brain Injury Association of Florida Inc. (BIAF). I will be responsible for any damages that occur during my possession.
2. I agree to return I.M. Brainy puppet back, **postage paid by me or my company, via UPS or FEDEX** in good working condition. (We suggest you keep the tracking number in case there is a shipping issue).
3. The I.M. Brainy puppet should be shipped **within 48 hours** of completion of use, to the following address:  
  
Gilmore Associates, Inc.  
ATTN: BIAF I.M. Brainy Puppet  
6851 SW 21<sup>st</sup> Court, Bay 6  
Davie, FL 33317
4. I agree to return all surveys requested from Brain injury Association of FL Inc. after presentation completion.

**Signature:**

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**Printed Name and Title:**

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**Date:**

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